

# **Chief Albert Luthuli Municipality**

The transparent, innovative and developmental municipality  
that improves the quality of life of its people



## **Service Delivery and Budget Implementation Plan (SDBIP) 2015/16**

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## **1. PURPOSE OF THE SDBIP**

The Service Delivery and Budget Implementation Plan (SDBIP) 2015/16 is a detailed plan for implementing the delivery of services and the budget for the 2015/16 financial year according to the Local Government: Municipal Finance Management Act, 2003 (Act No 56 of 2003). It is based on the Council approved revised IDP and MTREF. The SDBIP therefore serves as a contract between the administration, Council and the community expressing the goals and objectives set by the Council as quantifiable outcomes that can be implemented by the administration over the next twelve months. The SDBIP facilitates the process of holding management accountable for their performance. It provides the basis for measuring performance in the delivery of services. The Local Government: Municipal Finance Management Act, 2003 (Act No 56 of 2003) requires the following to be included in the SDBIP of a municipality:

- a) Monthly projections of revenue to be collected for each source
- b) Monthly projections of expenditure (operating and capital) and revenue for each vote
- c) Quarterly projections of service delivery targets and performance for each vote
- d) Ward information for expenditure and service delivery
- e) Detailed capital works plan allocated by ward over three years.

## **2. Background**

The Local Government: Municipal Finance Management Act, 2003 (Act No 56 of 2003) prescribes that each municipality must compile a SDBIP. The mayor of the municipality is required to approve the SDBIP within 28 days after the approval of the budget and table the same at a municipal council meeting, and make the document public no later than 14 days after approval of the information.

The National Treasury MFMA Circular No 13 further states that the SDBIP is a layered plan - once the top layer targets have been set, as in this document, the various departments of the municipality develop the next lower level.

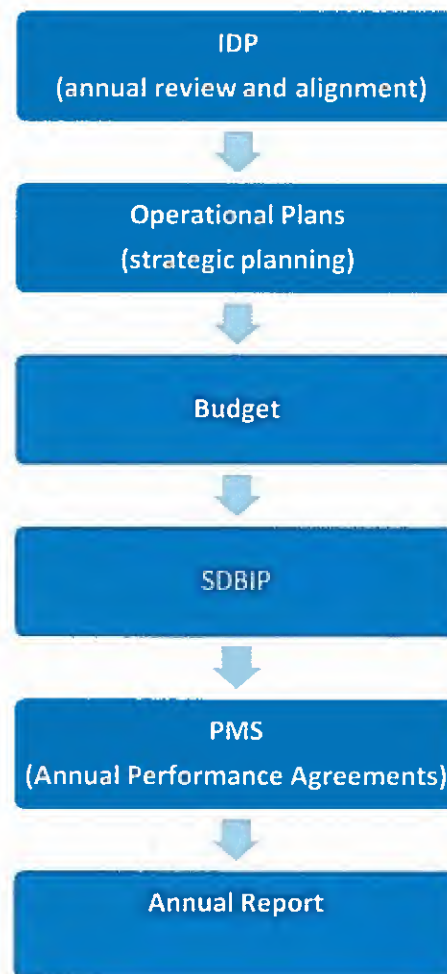
The organisation of the SDBIP is in terms of the following prescribed key performance areas (KPA's):

- Basic Service Delivery
- Municipal Institutional Development and Transformation
- Local Economic Development (LED)
- Municipal Financial Viability and Management
- Good Governance and Public Participation.

### ***The Context of the SDBIP***

Municipal strategic planning forms an integral part of the municipality's annual IDP review and alignment, and budget preparation processes. In turn these processes, in essence, are part of the broader system of performance management within the municipality.

The following figure illustrates the link between and the sequence from the IDP, strategic planning, budget, SDBIP, PMS up to the annual report.



### ***Performance Management System***

Chief Albert Luthuli Local Municipal Council has approved a Performance Management System Framework (PMSF) during the 2015/16 financial year. The Performance Management System provides for quarterly and mid-year performance reporting and reviews on the implementation of the SDBIP.

A performance management system is a systematic approach that aligns performance at all levels of an organisation to achieve strategic objectives. It uses measurements to understand, predict and improve organisational performance. The three major components in a typical performance management system are an integrated set of key performance indicators (KPIs) linked to the strategic objectives of the organisation.

Targets are set for each KPA. Key performance indicators (KPIs) are meant to quantify objectives to make them measurable, which is an easy way to navigate service delivery, and to determine if Strategic Objectives were realised or achieved.

**Reasons for implementing the Performance Management System (PMS) include the following:**

- What gets measured, gets done
- People will do what they are measured and rewarded for

## **Institutional Framework**

Performance management follows a process with the following activities:

### **(1) Planning**

Planning entails the process of balanced scorecard design and target setting (SDBIP). The planning process is informed by the Integrated Development Plan (IDP). A performance plan should be finalised at the latest by 30 June so that when the new financial year starts, the performance plan can then be implemented.

### ***Measuring***

Performance measurement refers to the use of performance indicators to assess and present the performance level of the municipality. Measurement will entail the following:

- Collection of actual performance data
- Verification of the accuracy of the data
- Validation of the data with the supervisor
- Entering the data in the balanced scorecard reporting table

### **(2) Review**

#### ***Identify strengths, weaknesses, opportunities and threats***

- Review the Key Performance Indicators
- Allow community participation

As part of the review process, the scorecard (SDBIP) should be audited by the Performance Audit Committee.

The audit must include assessments of the functionality of the municipality's performance management system, whether the performance management system complies with the Act, and the extent to which the municipality's performance measurements are reliable in measuring performance of the municipality's indicators.

#### ***Monitoring, Reporting and Review***

Monitoring entails a continuous assessment of how the municipality is performing against the set targets. Monitoring will enable the municipality to know in advance whether the targets will be achieved or not, and as a result, put in place corrective measures (if applicable) to ensure that the targets are met.

On the other hand, reporting refers to the process of communicating how well the municipality has performed. To this end, performance reports are prepared, submitted to the relevant structure or body and a discussion is held.

The balanced scorecard (SDBIP) will be reviewed once a quarter. Four performance reports should be produced in a year, one every quarter.

The Performance Audit Committee will review the performance reports at least twice a year. At the end of the financial year, an annual performance review will be undertaken to review performance over the entire year. The results of this review will form part of the Annual Report, as well as serve as the basis for determining the amount of bonus to be paid (where applicable).

## **3. Monitoring and Evaluation**

Chief Albert Luthuli Local Municipal Council has approved a Performance Management System Framework (PMSF) in the 2015/16 financial year, which provides for a performance management system. The performance management system provides for quarterly and mid-year performance reporting and reviews on the implementation of the SDBIP.

#### **4. Strategic Focus of Local Government**

In January 2010, Cabinet adopted twelve outcomes within which to frame service delivery priorities and targets as per National Treasury MFMA Circulars No 54 and 55.

The key focus areas and service delivery targets for the 2015/16 financial year are outlined in the following sections of this plan.

**(1) Improve the quality of basic education**

- Participating in needs assessments
- Identifying appropriate land
- Facilitating zoning and planning processes
- Facilitate the eradication of municipal service backlogs in schools by extending appropriate bulk infrastructure and installing connections

**(2) Improve health and life expectancy**

- This function was transferred to Province, the municipality only deals with awareness
- Strengthen effectiveness of health services by specifically enhancing treatment of TB and expanding HIV and AIDS prevention and treatment
- Continue to improve community health within the municipality
- Serve infrastructure by providing clean water, sanitation and waste removal services

**(3) All people in South Africa protected and feel safe**

- Facilitate the development of safer communities through better planning and enforcement of municipal by-laws
- Direct the traffic control function towards policing high risk violations rather than revenue collection
- Metro / municipal police services should contribute by:
  - Increasing police personnel;
  - Improving collaboration with SAPS;
  - Ensuring rapid response reported crimes.

**(4) Decent employment through inclusive economic growth**

- Create an enabling environment for investment by streamlining planning application processes
- Ensure proper maintenance and rehabilitation of essential services infrastructure
- Design service delivery processes to be labour intensive
- Improve procurement systems to eliminate corruption and ensure value for money
- Utilise community structures to provide services

**(5) A skilled and capable workforce to support inclusive growth**

- Develop and extend intern and work experience programs in municipalities
- Link municipal procurement to skills development initiatives

**(6) An efficient, competitive and responsive economic infrastructure network**

- Ring-fence water, electricity and sanitation functions so as to facilitate cost reflecting pricing of these services
- Ensure urban spatial plans provide for communal rail corridors, as well as other modes of public transport
- Maintain and expand water purification works and wastewater treatment works in line with growing demand.



- (7) **Vibrant, equitable, and sustainable rural communities and food security**
- Facilitate the development of local markets for agricultural produce
  - Improve transport links with urban centres so as to ensure better economic integration
  - Promote home production to enhance food security
  - Ensure effective spending of grants for funding extension of access to basic services
- (8) **Sustainable human settlements and improved quality of household life**
- Develop spatial plans to ensure new housing developments are in line with national policy on integrated human settlements
  - Participate in the identification of suitable land for social housing
  - Ensure capital budgets are appropriately prioritised to maintain existing services and extend services
- (9) **A responsive and accountable, effective and efficient local government system**
- Adopt IDP planning processes appropriate to the capacity and sophistication of the municipality
  - Implement the community work program
  - Ensure ward committees are representative and fully involved in community consultation processes around the IDP, budget and other strategic service delivery issues
  - Improve municipal financial and administrative capacity by implementing competency norms and standards, and acting against incompetence and corruption
- (10) **Protection and enhancement of environmental assets and natural resources**
- Develop and implement water management plans to reduce water losses
  - Ensure effectiveness, maintenance and rehabilitation of infrastructure
  - Ensure proper management of municipal commonage and urban open spaces
  - Ensure development does not take place on wetlands
- (11) **A better South Africa, a better and safer Africa and world – better local municipality**
- The role of local government is fairly limited in this area, thus we concentrate on:
    - Ensuring basic infrastructure is in place and properly maintained
    - Creating an enabling environment for investment
- (12) **A development orientated public service and inclusive citizenship**
- Continue to develop performance monitoring and management systems
  - Comply with legal financial reporting requirements
  - Review municipal expenditures to eliminate wastage
  - Ensure council behaves in ways to restore community trust in local government

## **5. Financial Plan**

### **Introduction**

The financial plan of Chief Albert Luthuli Local Municipality is presented in this section. The financial plan comprises:

- (a) Financial projections for each month of revenue to be collected by source; and operational and capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter.

## 5. Financial Projections

### 5.1 Revenue - Standard

Description	Ref	Budget Year 2015/16 R'000												Medium Term Revenue and Expenditure Framework		
		July	August	September	October	November	December	January	February	March	April	May	June	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
<b>Revenue - Standard</b>																
Governance and administration		23 613	23 613	23 613	23 613	23 613	23 613	23 613	23 613	23 613	23 613	23 613	23 613	283 353	298 938	314 781
Executive and council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Budget and treasury office		23 543	23 543	23 543	23 543	23 543	23 543	23 543	23 543	23 543	23 543	23 543	23 543	282 518	298 057	313 854
Corporate services		70	70	70	70	70	70	70	70	70	70	70	70	835	881	927
Community and public safety		248	248	248	248	248	248	248	248	248	248	248	248	2 981	3 145	3 312
Community and social services		18	18	18	18	18	18	18	18	18	18	18	18	210	222	234
Sport and recreation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public safety		231	231	231	231	231	231	231	231	231	231	231	231	2 771	2 923	3 078
Housing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		192	192	192	192	192	192	192	192	192	192	192	192	2 300	2 426	2 555
Planning and development		20	20	20	20	20	20	20	20	20	20	20	20	241	254	268
Road transport		172	172	172	172	172	172	172	172	172	172	172	172	2 059	2 172	2 287
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Trading services		3 607	3 607	3 607	3 607	3 607	3 607	3 607	3 607	3 607	3 607	3 607	3 607	43 289	45 670	48 090
Electricity		2 075	2 075	2 075	2 075	2 075	2 075	2 075	2 075	2 075	2 075	2 075	2 075	24 898	26 267	27 659
Water		552	552	552	552	552	552	552	552	552	552	552	552	6 621	6 985	7 355
Waste water management		544	544	544	544	544	544	544	544	544	544	544	544	6 524	6 883	7 247
Waste management		437	437	437	437	437	437	437	437	437	437	437	437	5 247	5 535	5 828
Other		350	350	350	350	350	350	350	350	350	350	350	350	4 205	4 436	4 671
<b>Total Revenue - Standard</b>		<b>28 011</b>	<b>28 011</b>	<b>28 011</b>	<b>28 011</b>	<b>28 011</b>	<b>28 011</b>	<b>28 011</b>	<b>28 011</b>	<b>28 011</b>	<b>28 011</b>	<b>28 011</b>	<b>28 011</b>	<b>336 128</b>	<b>354 615</b>	<b>373 409</b>
			30 123	30 123	30 123	30 123	30 123	30 123	30 123	30 123	30 123	30 123	30 123			

Source : MP301 Albert Luthuli - Supporting Table SA27 Budgeted monthly revenue and expenditure (standard classification)

## 5.2 Expenditure - Standard

Description	Ref	Budget Year 2015/16 R'000												Medium Term Revenue and Expenditure Framework		
		July	August	September	October	November	December	January	February	March	April	May	June	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
<b>Expenditure - Standard</b>																
<i>Governance and administration</i>		15 071	15 070	15 070	15 070	15 070	15 070	15 070	15 070	15 070	15 070	15 070	15 080	180 851	190 798	200 911
Executive and council		3 648	3 588	3 588	3 588	3 588	3 588	3 588	3 588	3 588	3 588	3 588	4 247	43 772	46 179	48 627
Budget and treasury office		9 568	9 568	9 568	9 568	9 568	9 568	9 568	9 568	9 568	9 568	9 568	9 568	114 816	121 131	127 551
Corporate services		1 855	1 914	1 914	1 914	1 914	1 914	1 914	1 914	1 914	1 914	1 914	1 265	22 263	23 488	24 733
<b>Community and public safety</b>		4 291	4 218	4 218	4 218	4 218	4 218	4 218	4 218	4 218	4 218	4 218	5 017	51 490	54 322	57 201
Community and social services		722	716	716	716	716	716	716	716	716	716	716	783	8 664	9 141	9 625
Sport and recreation		398	398	398	398	398	398	398	398	398	398	398	398	4 770	5 033	5 299
Public safety		3 171	3 105	3 105	3 105	3 105	3 105	3 105	3 105	3 105	3 105	3 105	3 836	38 056	40 149	42 276
Housing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		1 877	1 845	1 845	1 845	1 845	1 845	1 845	1 845	1 845	1 845	1 845	2 196	22 526	23 764	25 024
Planning and development		787	814	814	814	814	814	814	814	814	814	814	516	9 447	9 966	10 495
Road transport		1 090	1 031	1 031	1 031	1 031	1 031	1 031	1 031	1 031	1 031	1 031	1 680	13 079	13 798	14 529
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Trading services</b>		9 911	9 699	9 699	9 699	9 699	9 699	9 699	9 699	9 699	9 699	9 699	12 035	118 933	125 474	132 124
Electricity		5 575	5 462	5 462	5 462	5 462	5 462	5 462	5 462	5 462	5 462	5 462	6 699	66 895	70 575	74 315
Water		3 081	3 081	3 081	3 081	3 081	3 081	3 081	3 081	3 081	3 081	3 081	3 081	36 969	39 003	41 070
Waste water management		587	528	528	528	528	528	528	528	528	528	528	1 177	7 043	7 431	7 824
Waste management		669	628	628	628	628	628	628	628	628	628	628	1 077	8 025	8 467	8 915
<b>Other</b>		762	768	768	768	768	768	768	768	768	768	768	701	9 138	6 334	3 490
<b>Total Expenditure - Standard</b>		31 912	31 600	31 600	31 600	31 600	31 600	31 600	31 600	31 600	31 600	31 600	35 030	382 938	400 693	418 750
Surplus/(Deficit) before assoc.		(3 901)	(3 589)	(3 589)	(3 589)	(3 589)	(3 589)	(3 589)	(3 589)	(3 589)	(3 589)	(3 589)	(7 019)	(46 811)	(46 079)	(45 341)
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit)</b>	1	(3 901)	(3 589)	(3 589)	(3 589)	(3 589)	(3 589)	(3 589)	(3 589)	(3 589)	(3 589)	(3 589)	(7 019)	(46 811)	(46 079)	(45 341)

Source : MP301 Albert Luthuli - Supporting Table SA27 Budgeted monthly revenue and expenditure (standard classification)

### 5.3 Revenue by Source (Table SA25)

Description	Ref	Budget Year 2015/16 R'000												Medium Term Revenue and Expenditure Framework		
		July	August	September	October	November	December	January	February	March	April	May	June	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
<b>Revenue By Source</b>																
Property rates		3 279	3 279	3 279	3 279	3 279	3 279	3 279	3 279	3 279	3 279	3 279	3 279	39 348	41 512	43 712
Property rates - penalties and collection charges		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - electricity revenue		2 075	2 075	2 075	2 075	2 075	2 075	2 075	2 075	2 075	2 075	2 075	2 075	24 898	26 267	27 659
Service charges - water revenue		552	552	552	552	552	552	552	552	552	552	552	552	6 621	6 985	7 355
Service charges - sanitation revenue		544	544	544	544	544	544	544	544	544	544	544	544	6 524	6 883	7 247
Service charges - refuse revenue		437	437	437	437	437	437	437	437	437	437	437	437	5 247	5 535	5 828
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		70	70	70	70	70	70	70	70	70	70	70	70	835	881	927
Interest earned - external investments		195	195	195	195	195	195	195	195	195	195	195	195	2 346	2 475	2 606
Interest earned - outstanding debtors		1 563	1 563	1 563	1 563	1 563	1 563	1 563	1 563	1 563	1 563	1 563	1 563	18 751	19 782	20 831
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines		25	25	25	25	25	25	25	25	25	25	25	25	300	317	334
Licences and permits		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Agency services		205	205	205	205	205	205	205	205	205	205	205	205	2 457	2 592	2 729
Transfers recognised - operational		91 271				68 243				68 453			(0)	227 968	240 506	253 253
Other revenue		70	52	52	52	52	52	52	52	52	52	52	245	834	880	927
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>100 285</b>	<b>8 996</b>	<b>8 996</b>	<b>8 996</b>	<b>77 239</b>	<b>8 996</b>	<b>8 996</b>	<b>8 996</b>	<b>77 449</b>	<b>8 996</b>	<b>8 996</b>	<b>9 188</b>	<b>336 128</b>	<b>354 615</b>	<b>373 409</b>

Source : MP301 Albert Luthuli - Supporting Table SA25 Budgeted monthly revenue and expenditure

#### 5.4 Expenditure by Type

Description	Ref	Budget Year 2015/16 R'000												Medium Term Revenue and Expenditure Framework		
		July	August	September	October	November	December	January	February	March	April	May	June	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
<b>Expenditure By Type</b>																
Employee related costs		9 242	9 361	9 361	9 361	9 361	9 361	9 361	9 361	9 361	9 361	9 361	8 047	110 998	116 998	123 199
Remuneration of councillors		1 420	1 420	1 420	1 420	1 420	1 420	1 420	1 420	1 420	1 420	1 420	1 420	17 043	17 980	18 933
Debt impairment		2 506	1 432	1 432	1 432	1 432	1 432	1 432	1 432	1 432	1 432	1 432	13 245	30 070	31 724	33 405
Depreciation and asset impairment		5 581	5 581	5 581	5 581	5 581	5 581	5 581	5 581	5 581	5 581	5 581	5 581	66 975	70 658	74 403
Finance charges		81	81	81	81	81	81	81	81	81	81	81	81	977	1 031	1 085
Bulk purchases		3 732	3 732	3 732	3 732	3 732	3 732	3 732	3 732	3 732	3 732	3 732	3 732	44 782	47 245	49 749
Other materials		1 117	1 117	1 117	1 117	1 117	1 117	1 117	1 117	1 117	1 117	1 117	1 117	13 400	14 137	14 886
Contracted services		2 539	2 539	2 539	2 539	2 539	2 539	2 539	2 539	2 539	2 539	2 539	2 539	30 470	32 146	33 850
Transfers and grants		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenditure		5 694	5 517	5 517	5 517	5 517	5 517	5 517	5 517	5 517	5 517	5 517	7 461	68 324	68 775	69 240
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>		<b>31 912</b>	<b>30 780</b>	<b>30 780</b>	<b>30 780</b>	<b>30 780</b>	<b>30 780</b>	<b>30 780</b>	<b>30 780</b>	<b>30 780</b>	<b>30 780</b>	<b>30 780</b>	<b>43 223</b>	<b>382 938</b>	<b>400 693</b>	<b>418 750</b>
<b>Surplus/(Deficit)</b>		<b>68 373</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>46 459</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>46 669</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>(34 035)</b>	<b>(46 811)</b>	<b>(46 079)</b>	<b>(45 341)</b>
Transfers recognised - capital													-	-	-	-
Contributions recognised - capital													-	-	-	-
Contributed assets													-	-	-	-
<b>Surplus/(Deficit) after capital transfers and contributions</b>		<b>68 373</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>46 459</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>46 669</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>(34 035)</b>	<b>(46 811)</b>	<b>(46 079)</b>	<b>(45 341)</b>
Taxation													-	-	-	-
Attributable to minorities													-	-	-	-
Share of surplus/ (deficit) of associate													-	-	-	-
<b>Surplus/(Deficit)</b>	<b>1</b>	<b>68 373</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>46 459</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>46 669</b>	<b>(21 785)</b>	<b>(21 785)</b>	<b>(34 035)</b>	<b>(46 811)</b>	<b>(46 079)</b>	<b>(45 341)</b>

Source : MP301 Albert Luthuli - Supporting Table SA25 Budgeted monthly revenue and expenditure

## 5.5 Revenue by Vote

Description	Ref	Budget Year 2015/16 R'000												Medium Term Revenue and Expenditure Framework		
		July	August	September	October	November	December	January	February	March	April	May	June	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
Revenue by Vote																
Municipal Manager		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Budget and Treasury		91 271	6 038	6 038	6 038	68 453	6 038	6 038	6 038	68 453	6 038	6 038	6 038	282 518	298 057	313 854
Corporate Services		70	70	70	70	70	70	70	70	70	70	70	70	835	881	927
Community Services		455	455	455	455	455	455	455	455	455	455	455	455	5 457	5 757	6 062
Public Safety		231	231	231	231	231	231	231	231	231	231	231	231	2 771	2 923	3 078
Technical Services		3 692	3 692	3 692	3 692	3 692	3 692	3 692	3 692	3 692	3 692	3 692	3 692	44 306	46 742	49 220
Planning and Economic Development		20	20	20	20	20	20	20	20	20	20	20	20	241	254	268
Executive Mayor and Council General		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>		<b>95 739</b>	<b>10 505</b>	<b>10 505</b>	<b>10 505</b>	<b>72 921</b>	<b>10 505</b>	<b>10 505</b>	<b>10 505</b>	<b>72 921</b>	<b>10 505</b>	<b>10 505</b>	<b>10 505</b>	<b>336 128</b>	<b>354 615</b>	<b>373 409</b>

Source : MP301 Albert Luthuli - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

## 5.5 Expenditure by Vote

Description	Ref	Budget Year 2015/16 R'000												Medium Term Revenue and Expenditure Framework		
		July	August	September	October	November	December	January	February	March	April	May	June	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
<u>Expenditure by Vote to be appropriated</u>																
Municipal Manager		780	825	825	825	825	825	825	825	825	825	825	331	9 358	9 873	10 396
Budget and Treasury		9 568	9 568	9 568	9 568	9 568	9 568	9 568	9 568	9 568	9 568	9 568	9 568	114 816	121 131	127 551
Corporate Services		1 855	1 914	1 914	1 914	1 914	1 914	1 914	1 914	1 914	1 914	1 914	1 265	22 263	23 488	24 733
Community Services		1 788	1 786	1 786	1 786	1 786	1 786	1 786	1 786	1 786	1 786	1 786	1 809	21 460	22 640	23 840
Public Safety		3 171	3 105	3 105	3 105	3 105	3 105	3 105	3 105	3 105	3 105	3 105	3 836	38 056	40 149	42 276
Technical Services		11 094	11 342	11 342	11 342	11 342	11 342	11 342	11 342	11 342	11 342	11 342	8 614	133 125	140 446	147 890
Vote 7 - Planning and Economic Development		787	814	814	814	814	814	814	814	814	814	814	516	9 447	9 966	10 495
Vote 8 - Executive Mayor and Council General		2 868	2 763	2 763	2 763	2 763	2 763	2 763	2 763	2 763	2 763	2 763	3 916	34 414	33 000	31 569
Total Expenditure by Vote		31 912	32 117	32 117	32 117	32 117	32 117	32 117	32 117	32 117	32 117	32 117	29 856	382 938	400 693	418 750
Surplus/(Deficit) before assoc.		63 827	(21 612)	(21 612)	(21 612)	40 804	(21 612)	(21 612)	(21 612)	40 804	(21 612)	(21 612)	(19 350)	(46 811)	(46 079)	(45 341)
Taxation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	1	63 827	(21 612)	(21 612)	(21 612)	40 804	(21 612)	(21 612)	(21 612)	40 804	(21 612)	(21 612)	(19 350)	(46 811)	(46 079)	(45 341)

Source : MP301 Albert Luthuli - Supporting Table SA25 Budgeted monthly revenue and expenditure

## 5.6 Capital Expenditure (Standard)

Description	Ref	Budget Year 2015/16 R'000												Medium Term Revenue and Expenditure Framework		
		July	August	September	October	November	December	January	February	March	April	May	June	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
<b>Capital Expenditure - Standard</b>	1															
<i>Governance and administration</i>																
Executive and council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Budget and treasury office																
Corporate services																
<i>Community and public safety</i>																
Community and social services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sport and recreation																
Public safety																
Housing																
Health																
<i>Economic and environmental services</i>																
Planning and development		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Road transport																
Environmental protection																
<b>Trading services</b>		9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	109 886	119 129	119 989
Electricity		417	417	417	417	417	417	417	417	417	417	417	417	5 000	6 000	7 000
Water		5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	5 833	70 000	66 000	73 000
Waste water management		2 907	2 907	2 907	2 907	2 907	2 907	2 907	2 907	2 907	2 907	2 907	2 907	34 886	47 129	39 989
Waste management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Other</i>																
<b>Total Capital Expenditure - Standard</b>	2	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	109 886	119 129	119 989
<b>Funded by:</b>																
National Government		9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	109 886	119 129	119 989
Provincial Government														-	-	-
District Municipality														-	-	-
Other transfers and grants														-	-	-
Transfers recognised - capital		9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	109 886	119 129	119 989
Public contributions and donations														-	-	-
Borrowing														-	-	-
Internally generated funds														-	-	-
<b>Total Capital Funding</b>		9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	9 157	109 886	119 129	119 989

Source : MP301 Albert Luthuli - Supporting Table SA29 Budgeted monthly capital expenditure (standard classification)



## 6. SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS

### 6.1 KPA : MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT

Objective 1: To provide democratic and accountable government for local communities

Objective 5: To encourage the involvement of communities and community organisations on matters of local government

Goal 1: To ensure municipal transformation and organisational development in line with the MSA (Act No 32 of 2000) and MFMA (Act No 56 of 2003) and the Performance Regulations on the MSA; and provide strategic leadership

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
	KPA : MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT SYSTEM (20%)														
1.1	OFFICE OF THE MUNICIPAL MANAGER : PERFORMANCE MANAGEMENT SYSTEM (PMS)														
	PERSON RESPONSIBLE - MANAGER: PERFORMANCE MANAGEMENT SYSTEM (PMS)														
PMS POLICY FRAMEWORK	To adopt a PMS Policy Framework in order to guide and improve performance	Reviewed PMS Policy Framework adopted by Council in Quarter 1	Outcome 9: Responsive, accountable, effective and efficient local government system	100% compliance with Chapter 6 of the MSA	Number of performance assessments conducted Compliance to section 38-41 of the MSA and Chapter 12 of the MFMA Performance Regulations 2001, 2006 (as amended)	None	Last review of PMS Policy Framework in 2015/16	Reviewed PMS Policy Framework for 2015/16	Quarterly	Review and have PMS Policy Framework approved	Implement PMS Policy Framework	Implement PMS Policy Framework	Implement PMS Policy Framework	Council resolution	Report approved and Council resolution on the reviewed PMS Policy Framework
	To have performance agreements of MSA S57/54 managers signed annually	Number of performance agreements of MSA S57/54 managers signed by 30 July	100% compliance with Chapter 6 of the MSA Performance agreements for newly appointees signed within 60 days	Adherence to the MSA Performance Regulations 2006 (as amended)	Number and date of performance agreements Performance agreements for all existing MSA S54 and S57 managers signed within 30 days in terms of MSA S57 within the prescribed timeframe	None	7 signed performance agreements annually	7 signed performance agreements by 30 July	Quarterly	7 signed performance agreements	Implement PMS Policy Framework	Implement PMS Policy Framework	Implement PMS Policy Framework	Proof of submission to CoGTA and posted on the municipal website	Hard copies of 7 signed performance agreements Proof of submission to CoGTA and municipal website
PERFORMANCE AGREEMENTS															

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
Back to Basics	To monthly report on the Back to Basics Report	Number of reports	For efficiency on the department	Compliance with the circular	12 reports		12 reports	12 reports	Monthly	3 reports	3 reports	3 reports	3 reports		
MSP	To compile the IMSP report on a quarterly basis	Number of quarterly reports produced	For efficiency on the department	Compliance	Quarterly submissions		2 quarterly reports	4 quarterly reports	Quarterly	1 report	1 report	1 report	1 report		
KPA : MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT (20%)															
1.2	DEPARTMENT CORPORATE SERVICE														
Human Resources	PERSON RESPONSIBLE - DIRECTOR: CORPORATE SERVICES														
LABOUR RELATIONS	To maintain labour relations between the employer and employee	Number of labour related functions rendered	Outcome 12: An efficient, effective and development oriented public service	Sound relations at the workplace	Labour Relations Act Organisational Rights Agreement (SALGBC) Collective Agreements (SALGBC)	None	4 functions 12 LLF meetings 4 OHS visits	4 functions 12 LLF meetings 4 OHS visits	Quarterly	Approved Organogram 1 OHS Visit	Vacancies filled within 3 months 1 LLF meeting 1 OHS visit	LLF meeting 1 OHS visit	LLF meeting HR 1 OHS visit	Report	Hard copies of minutes, adverts, offer letters, appointment letters
	To spend a % of the municipal budget on training of skills	% of municipality's budget actually spent on implementing its Workplace Skills Plan (WSP)	Outcome 5: Skilled, capable workforce with minimum competency requirements (S54A / S56 managers)	Number of officials and Councilors capacitated in terms of the WSP with improved service delivery	Number trained Skills Development Act; (Skills Development Levies and SAQA Acts / Regulations / Strategies)	None	1% of 2015/16 total budget spent	1% of 2015/16 total budget spent	Quarterly	10 officials 10 Councilors Applications submitted	Implementing 10 attending	10 attending Attend contact classes New list of beneficiaries sourced	10 attending New list of beneficiaries sourced	Annual expenditure report	Hard copies of lists of beneficiaries to WSP LGSETA report
SKILLS DEVELOPMENT	To report on the Workplace Skills Plan (WSP)	WSP submitted to LGSETA by 30 June	Outcome 5: Skilled and capable workforce	Skills Development Act (Skills Development Levies and SAQA Acts / Regulations / Strategies)	Report submitted on time WSP	None	WSP submitted by 30 June	WSP submitted to LGSETA by 30 June	Quarterly	Implement the WSP	Per need	Compile the WSP	Submit the WSP	Council resolution on the WSP Proof of submission	Hard copies of WSP
	submitted to LGSETA annually before June	Appointment of a Skills Development Facilitator	Outcome 12: An efficient, effective and development oriented public service	MFMA (2003) LRA (1995) Organisational Rights Agreement (SALGBC) Collective Agreements	Development Facilitator appointed										

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
EMPLOYMENT EQUITY	To meet the equity target as prescribed on the Employment Equity Act	Number of people from employment equity target groups employed in the three highest levels of management	Outcome 4: Decent employment through inclusive economic growth Uninterrupted service delivery	MSA S54A, S56, S55 (SALGBC)	Compliance with the municipality's approved Employment Equity Plan / maintained equity targets	None	17 high level posts Employ persons living with disability	Number targeted in 2015/16 Employ 2 persons living with disability	Quarterly	Organogram Adverts	Fill critical post	Per need 1 person living with disability employed	Needs analysis of post requirement StraitPlan 1 person living with disability employed	Organogram Adverts StraitPlan resolutions	Organogram
		Number of critical posts filled	MSA S54A, S56, S55	Outcome 5: Skilled and capable workforce Outcome 12: An efficient, effective and development oriented public service	Posts filled in terms of the regulated MFMA and MSA Minimum Competency Requirements	None	Municipal Manager CFO Director: Technical Services S56 (6)	Posts filled within 90 days	Quarterly	Adverts Per need	Fill posts / per need	Per need	Per need	Council resolution	Hand copies of Council resolutions
LEGAL Litigations	To provide high quality legal services	Number of cases against Council	Reduced legal costs against Council	Management of litigations	Number of cases attended to	R1 500,000 Vote No	Number of cases advised on	10 cases attended	Quarterly	2 cases attended	3 cases attended	E cases attended	2 cases attended		
LEGAL Guidance and Opinions	To provide high quality legal services and guidance to Council and ensure legal compliance	Number of cases on which Council was advised accurately and won - against cases	Management of litigations and proactive advice to Council	% of legal cases against Council attended to	Number of cases attended to		10 cases attended to in 2015/16	50% of all legal activities performed internally June 2016	Quarterly	5% of legal cases instituted against Council attended to	5% of legal cases instituted against Council attended to	10% of legal cases instituted against Council attended to	5% of legal cases instituted against Council attended to	Council resolutions on the report on litigations	Hard copies of report on litigations
		Number of disciplinary cases instituted	Order and discipline	Sound relations	Number of cases	Operational	Per need		Quarterly	25%	25%	25%	25%		
LEGAL Contract Management	To have and maintain a compliance contracts and registers	Number of contracts / service level agreements (SLAs)	An efficient, effective and economical contract management service	Outcome 12: An efficient, effective and development oriented public service	Number of contracts / SLAs managed	Operational	10 SLAs	15 SLAs managed	Quarterly	15 SLAs	100% monitoring	100% monitoring	100% monitoring		

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
By-laws and Policies	To provide for a number of by-laws and policies to be reviewed and develop new policies and by-laws	Number of by-laws promulgated and policies developed and reviewed	Effective and proper regulation of municipal space and working environment	Compliance	Number of policies reviewed annually and by-laws drafted	None	17 HR policies reviewed in 2013/14 5 by-laws not promulgated	Review 17 HR policies Promulgate 1 by-law 5 budget-related policies reviewed and approved	Quarterly	Submit 6 reviewed HR policies	Consultation Review 3 HR policies	Review 3 HR policies	Approve 5 reviewed budget-related policies Review 5 HR policies Approve 1 By-law	Council resolutions	Hard copies of policies
	To prepare agenda and minutes for Council and Mayoral Committee meetings	Number of Council agendas prepared and provided to Council and Executives	Oversight upheld	Resolutions implemented (Good governance promoted through implementation of Council resolutions)	Number of meetings sitting successfully with all required logistics in place	R3 990,000 Vote No	12 Portfolio 6 Council 12 Mayoral	6 Council meetings 12 Mayoral Committee meetings 12 Portfolio Committee meetings per department	Monthly Quarterly	1 Council meeting 3 Mayoral Committee meetings 3 Portfolio Committee meetings per department	3 Council meetings 3 Mayoral Committee meetings 3 Portfolio Committee meetings per department	2 Council meetings 3 Mayoral Committee meetings 3 Portfolio Committee meetings per department	1 Council meeting 3 Mayoral Committee meetings 3 Portfolio Committee meetings per department	Reports Council resolutions	Hard copies of reports of Council and Council resolutions
KPA: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT (20%)															
1.2	DEPARTMENT PUBLIC SAFETY														
FIRE AND RESCUE	PERSON RESPONSIBLE - DIRECTOR: PUBLIC SAFETY														
	To manage and regulate fire and rescue services	% of fires reported extinguished Number of turnouts compared to National Guidelines % of responses to reported incidents within 5 to 15 minutes	Ensure safety % turnout within guidelines	Reduce fatal destruction of lives and property	% of reported incidents responded to within time	R550,000 0505/4525 0505/4515 0505/4487 0505/4485	1,574 incidents reported	0% within guidelines To respond within the required time 100% of reported fires in 2015/16	Incidence management	100% of reported fires extinguished	Incidence management 100% of reported fires extinguished	100% of reported fires extinguished	Incidence management 100% of reported fires extinguished	Reports	Report on response to calls within recommended time of 5 to 15 minutes
KPA: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT (20%)															
1.3	DEPARTMENT COMMUNITY SERVICES														
Culture, Sport and Recreation	PERSON RESPONSIBLE - DIRECTOR: COMMUNITY SERVICES														
	To promote of sports and culture development in the community	Number of sports and cultural events organised for the community	Sport and culture promoted	Physically active youth	Number of sports and cultural events organised for the community	R157,950 Vote No R57,500	2	2	Monthly Quarterly	1	1	None	None	Reports	Reports

Priority Area	Strategic Objective	Key Performance Indicator (KPI)					2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure	Q1					Q2	Q3	Q4			
Library	To provide library services daily	Library services available from Monday to Friday in all 6 libraries	Available library services	Literate community	Library services available from Monday to Friday in all 6 libraries	R1,269,968 Vote No	1,000 people attended	Service available daily from 08:00 to 16:00	Available service daily from 08:00 to 16:00	200 people	200 people	300 people	300 people	Attendance register Reports		
KPA: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT (20%)																
1.4	DEPARTMENT TECHNICAL SERVICES															
PERSON RESPONSIBLE - DIRECTOR: TECHNICAL SERVICES																
DEVELOPMENT OF PLANS MASTER AND SECTOR	To develop an Electricity Master Plan	Credible Electricity Master Plan	Completed Electricity Master Plan	Provide understanding on the status of electricity infrastructure and quantification of the maintenance backlog		R250,000 0630/4223	Roads and Stormwater Master Plan developed	Complete Electricity Master Plan		Planning phase Appointment of service provider R100 000	Submit the draft master plan to sector department for comments R150 000	Consultation	Submit second draft for comments R 550 000	Complete Electricity Master Plan	Submit complete Electricity Master Plan to Council for adoption and approval	

### 6.1.1 Corporate Services Operational Budget Allocation

Details (Vote 0301, 0305, 0313)		2015/16			
		Original Budget	Adjusted Budget	Actual	Variance to Budget
Total Operational Revenue		0	not applicable	not applicable	not applicable
Expenditure:					
Employee Related Cost		13,239,969	not applicable	not applicable	not applicable
Repairs and Maintenance		0	not applicable	not applicable	not applicable
Other		9,023,428	not applicable	not applicable	not applicable
Total Operational Expenditure		22,263,397	not applicable	not applicable	not applicable

Source: CALM Budget 2015/16

### 6.1.2 Corporate Services Capital Projects

Priority	Project Name	IDP Code	Vote Number	Project Outcome	Original Budget	Adjusted Budget	Start Date	End Date	Ward	Source of Funding	Project Number	Total Cost
Administration	Equipment and Tools		0301/3807		0	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	0
ICT	Computers - Hard/Software		0305/6013		0	not applicable	not applicable	not applicable	not applicable	not applicable	not applicable	0
Municipal Buildings	Buildings and Terrain		0313/6007		1,200,000	not applicable	01/07/2015	01/06/2016	not applicable	Own		1,200,000
	Equipment and Tools		0313/6009		60,000	not applicable	01/07/2015	01/06/2016	not applicable	Own		60,000

Source: CALM Budget 2015/16

### 6.1.3 Council and Executive Operational Budget Allocation

Details (Vote No 0101, 0103, 0108, 0109)		2015/16			
		Original Budget	Adjusted Budget	Actual	Variance to Budget
Total Operational Revenue		0	not applicable	not applicable	not applicable
Expenditure:					
Employee Related Cost		22,427,329	not applicable	not applicable	not applicable
Repairs and Maintenance		0	not applicable	not applicable	not applicable
Other		11,986,330	not applicable	not applicable	not applicable
Total Operational Expenditure		34,413,659	not applicable	not applicable	not applicable

Source: CALM Budget 2015/16

## 6.2 KPA: BASIC SERVICE DELIVERY: CREATING DECENT LIVING CONDITIONS FOR OUR COMMUNITIES

Objective 2: To ensure the provision of services to communities in a sustainable manner

Goal 2: To render basic services delivery and project implementation in terms of the MSA, the MFMA, other MFMA Regulations

### 6.2.1 TECHNICAL SERVICES

#### 6.2.1.1 Provision of Potable Water

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Annual Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
	KPA: BASIC SERVICE DELIVERY														
2.1.1	DEPARTMENT TECHNICAL SERVICES														
	PERSON RESPONSIBLE - DIRECTOR: TECHNICAL SERVICES														
Provision of Potable Water	To provide access to basic water services within the RDP standard	Number of households provided with potable water within the RDP standard	Sustainable provision of potable water within the RDP standard	Sustained access to basic water services	Number of households provided with water within the RDP standard	39 016 households	39 016 households	Monthly	95%	95%	95%	95%	Monthly and Quarterly reports	Reports on service delivery	
	To provide free basic services to households earning less than R1 100 per month	Number of registered indigent households receiving free basic water per month	Sustainable provision of potable water to registered indigent households	Sustained access to basic water services	Number of registered indigent households provided with water	Finance	7 525 households	Monthly	7 525 households	7 525 households	7 525 households	7 525 households	Monthly and Quarterly reports	Reports on service delivery	
	To provide potable water to households outside the water network	Number of deep rural households provided with water through water tankers	Sustainable provision of potable water to deep rural areas through water tankers	Improved service and access to water	Number of deep rural households provided with water	R3 000 000 0640/4237	8 690 households	Monthly	8 690 households	8 690 households	8 690 households	8 690 households	Monthly and Quarterly reports	Reports on service delivery	
Water Quality	To improve the Blue Drop and Green Drop status	Compliance with Blue Drop and Green Drop requirements	% increase in the Blue Drop and Green Drop score of the municipality	Improved compliance with Blue Drop and Green Drop requirements	% increase in compliance	R520 000 0640/4407	480 samples	520 samples	Monthly	130 water samples collected and analysed	130 water samples collected and analysed	130 water samples collected and analysed	130 water samples collected and analysed	Monthly and Quarterly reports	Reports on service delivery

6.2.1.1a Water and Sanitation - Largest Projects 2015/16

Priority	Project Name	IDP Code	Vote Number	Project Outcome	Original Budget	Adjusted Budget	Start Date	End Date	Ward	Source of Funding	Project Number	Total Cost
Water	Vehicles		0640/6011		500,000	not applicable	01/07/2015	01/06/2016	not applicable	Own		500,000
Sanitation	Equipment and Tools		0650/6009		200,000	not applicable	01/07/2015	01/06/2016	not applicable	Own		200,000
	Infrastructure		0650/6015		300,000	not applicable	01/07/2015	01/06/2016	not applicable	Own		300,000

Source: CALM Budget 2015/16

6.2.1.1b Water and Sanitation Operational Budget Allocation 2015/16

Details (Vote 0640, 0650)		2015/16			
		Original Budget	Adjusted Budget	Actual	Variance to Budget
Total Operational Revenue		-13,144,313	not applicable	not applicable	not applicable
Expenditure:					
Employee Related Cost		21,839,432	not applicable	not applicable	not applicable
Repairs and Maintenance		3,830,000	not applicable	not applicable	not applicable
Other		15,838,009	not applicable	not applicable	not applicable
Total Operational Expenditure		30,867,950	not applicable	not applicable	not applicable

Source: CALM Budget 2015/16



6.2.1.2 Access to Electricity and Maintenance

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Annual Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
	KPA: BASIC SERVICE DELIVERY														
2.1.2	DEPARTMENT TECHNICAL SERVICES														
	PERSON RESPONSIBLE - DIRECTOR: TECHNICAL SERVICES														
Electricity Maintenance: Access to Electricity	To inspect, repair and maintain electricity network	Length of electricity network inspected, repaired and maintained	Outcome 6: An efficient, competitive and responsive economic infrastructure network	Reliable and safe supply to prolong life of equipment according to NERSA license	Fully functional, electricity-related infrastructure / equipment	R 800,000 0630/3805	15km	20km	Monthly Quarterly	5km	5km	5km	5km	Quarterly report Council resolution	Hard copies
	To provide free basic services to households earning less than R1,100 per month	Number of registered indigent households receiving free basic electricity per month	Sustainable provision of electricity to registered indigent households	Sustained access to basic electricity services	Number of indigent households receiving free basic electricity Budget spent on vouchers 50kwh of electricity provided per household per month	CFO	7 525 households	7 525 households	Quarterly	7 525 households	7 525 households	7 525 households	7 525 households	Monthly and Quarterly reports	Reports on service delivery

## 6.2.1.2a Electricity - Largest Projects 2015/16

Priority	Project Name	IDP Code	Vote Number	Project Outcome	Original Budget	Adjusted Budget	Start Date	End Date	Ward	Source of Funding	Project Number	Total Cost
Electricity	Upgrade and capacity increase of electricity distribution network Sibobela Substation Upgrade – Upgrade switching station and install adequate protection		0630/6015		5,000,000	not applicable	01/07/2015	01/06/2016	15	DOE		5,000,000
	Vehicles		0630/6011		250,000	not applicable	01/07/2015	01/06/2016	not applicable	Own		250,000
	Increase electricity supply capacity at Sibobela Substation		0630/3805		2,000,000	not applicable	01/07/2015	01/06/2016	15	Own		2,000,000

Source: CALM Budget 2015/16

## 6.2.1.2b Electricity - Operational Budget Allocation

Details (Vote 0630)		2015/16		
		Original Budget	Adjusted Budget	Variance to Budget
Total Operational Revenue		-20,989,679	not applicable	not applicable
Expenditure:				
Employee Related Cost		3,005,442	not applicable	not applicable
Repairs and Maintenance		3,450,000	not applicable	not applicable
Other		56,531,714	not applicable	not applicable
Total Operational Expenditure		41,997,477	not applicable	not applicable

Source: CALM Budget 2015/16

### 6.2.1.3 Access to Roads

Priority Area	Strategic Objective	Key Performance Indicator (KPI)			2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Annual Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact					Output Measure	Q1	Q2	Q3		
	KPA: BASIC SERVICE DELIVERY													
2.1.3	DEPARTMENT TECHNICAL SERVICES													
	PERSON RESPONSIBLE - DIRECTOR: TECHNICAL SERVICES													
Access to Roads	To maintain all gravel roads	Kilometers of road gravelled and graded / bladed	Improved access to road infrastructure	Improved structure of gravel roads and safety of road users	R1,000,000 0630/3825	600km	500km	Monthly Quarterly	125km	125km	125km	125km	Monthly activity reports and signed programme by Council	Monthly activity reports
	To repair and reseal paved roads surfaces	Area of road surface repaired	Well maintained roads increasing the life span	Safe road infrastructure and prolonged lifespan	R1,000,000 0620/3829/	80m² roads resealed / patched	200m²	Monthly Quarterly	50m²	50m²	50m²	50m²	Monthly activity reports and signed programme	Monthly activity reports

### 6.2.1.3a Roads and Stormwater - Operational Cost Allocation

Details (Vote 0620)		2015/16			
		Original Budget	Adjusted Budget	Actual	Variance to Budget
Total Operational Revenue		-2,059,000	not applicable	not applicable	not applicable
Expenditure:					
Employee Related Cost		5,489,696	not applicable	not applicable	not applicable
Repairs and Maintenance		5,159,000	not applicable	not applicable	not applicable
Other		2,430,000	not applicable	not applicable	not applicable
Total Operational Expenditure		13,078,696	not applicable	not applicable	not applicable

Source: CALM Budget 2015/16

### 6.2.1.3b Technical Services - Largest Projects

Priority	Project Name	IDP Code	Vote Number	Project Outcome	Original Budget	Adjusted Budget	Start Date	End Date	Ward	Source of Funding	Project Number	Total Cost
Fleet	Vehicles		0601/6011		0	not applicable	not applicable	not applicable	not applicable	not applicable		0
	Equipment and Tools		0605/6009		0	not applicable	not applicable	not applicable	not applicable	not applicable		0
Public Works	Vehicles		0620/6011	Procurement of Tipper Truck	R 600, 000	not applicable	01/07/2015	30/06/2015	All wards	Own		R 600,000

Source: CALM Budget 2015/16

## 6.2.2 PROJECT MANAGEMENT UNIT (PMU)

Through this unit the municipality has brought about an improved infrastructure development, the development of these various infrastructure projects they range from, water related infrastructure like, Water Treatment Plants, Sewer network or sanitation projects, roads and electricity projects.

The unit is mainly responsible for monitoring of new projects from the first phase of the projects until to completion of the projects, various projects officers are deployed at various projects to ensure that there is successful implementation of the projects, the unit is responsible for capital projects of the municipality that are mainly funded through the Municipal Infrastructure grant (MIG) and other conditional grants, the municipality has performed well in the year before last (2012/2013) it had managed to use the 100% of the Grant allocated, after the projects are completed they are handed over to the Department of Technical services for use and maintenance.

Priority Area	Strategy Objective	Project Name	Key Performance Indicator (KPI)		2015/16 DRAFT Annual Budget	2015/16 Baseline	2015/16 Annual Target	2015/16 Quarterly Targets							
			Outcome	Impact				Q1		Q2		Q3		Q4	
								Budget	Target	Budget	Target	Budget	Target	Budget	Target
KPA : BASIC SERVICE DELIVERY															
Backlog	To provide access to water to communities	Eradication of backlogs	Number of households benefiting from access to water	Improved access to water	R45,000,000 9805/5030 9805/5094	975	1000	R4,500,000	250	R10,500,000	250	R20,000,000	250	R10,000,000	250
			Number of households benefiting from new access to sanitation	New access to sanitation	R20,000,000 9805/5116	800	1200	0	200	R2,000,000	200	R3,000,000	200	R15,000,000	200
Provision of Public Facilities	To provide public facilities	Provision of public facilities	Number of households benefiting from new/improved public facilities	Access to new/improved public facilities	R15,000 9805/5039 9805/5041	30,097	35,000	R1,500,000	0	R3,500,000	0	R4,500,000	15,000	R5,500,000	20,000
			Number of street lighting and high mast lights	Improved safe environment	R10,000,000 9805/5014	2	30	R100,000	8	R900,000	8	R5,000,000	6	R4,000,000	6
KPA : MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT (5%)															
Financial Management		To properly manage the departmental finance	100 % expenditure	Better Audit Outcome	R84,886,450 9805 Municipal Infrastructure	AG action Plan	Unqualified/ Clean Audit	R4,886,450	Expenditure Reports	R45,000,000	Expenditure Reports	R25,000,000	Expenditure Reports	R10,000,000	Expenditure Reports

6.2.2.1 Project Management Unit (PMU) - Operational Cost Allocation

Details (Vote 9805)	2015/16			
	Original Budget	Adjusted Budget	Actual	Variance to Budget
Total Operational Revenue	-4,204,550	not applicable	not applicable	not applicable
Expenditure:				
Employee Related Cost	3,058,918	not applicable	not applicable	not applicable
Repairs and Maintenance	0	not applicable	not applicable	not applicable
Other	1,145,632	not applicable	not applicable	not applicable
Total Operational Expenditure	4,204,550	not applicable	not applicable	not applicable

Source: CALM Budget 2015/16

6.2.2.2 Project Management Unit (PMU) - Project List and Budget 2015/16

Ward	Project Name	Approved Budget 2015/2016	Draft Budget 2016/2017	Draft Budget 2017/2018	Funding Agent
<b>WATER</b>					
10, 13, 14, part of 16, 18, 20, 24, 25	Replacement of AC Pipelines on the Eerstehoek Water Scheme	10 000 000	12 000 000	15 000 000	MIG
15, part of 21, 22	Upgrading pumping capacity and retrofitting of Carolina Water Scheme	14 000 000			MIG
17, 23	Upgrading of Emanzana water scheme	4 000 000	6 000 000	8 000 000	MIG
7	Construction of Bulk Pipeline to and Storage at Mayflower Gate	2 000 000			MIG
20, 24, 25	Construction of Bulk Storage, Pipeline and Raised Tank for Nhlazatshe 2,4,5,6,7	5 000 000	8 000 000	10 000 000	MIG
15, part of 21, 22	Replacement of AC Pipes in Carolina	10 000 000	10 000 000	15 000 000	MIG
4, 5, 6, 7, 9, 10, 11, 12, 13, 14, 16, 18, 20, 24, 25	Refurbishment of Eerstehoek and Empuluzi Water Treatment Plants	15 000 000	30 000 000	25 000 000	DWS (Water Services Operating Subsidy)
1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 16, 18, 19, 21, 23, 25	Refurbishment and Electrification of Boreholes x 40: Syde 2, DeWet, Ndonga, Caitness, Ndonga, Matutumba, Vlakazi Store, Magagula Section, Ngwenya Store, Robinsdale, Oshoek, Block 6, Matutumba Mngomezulu, Matutumba Khanya School, KaJim, Aankomst, Ekuphumleni, Beeskop, Ngodini, Hereford, [Mabasa], SunCity, Faith Mission 2, Mshali Store, Magic Store, kaMboyi, Nhlaba, Los Mecheri, Edwaleni, Elukwatini South, Mission, Lochiel Ka Mngcuza, Lochiel next to primary school, Mthlejeka 2, Avontuur [Mashonamini], Nkaba, Steynsdorp, Leliefontein, Steynsdraai, Moedig, Engelsdraai, Heuningklip, Schoeman, Sebentani	10 000 000			DWS (Water Services Operating Subsidy)
	<b>SUB TOTAL WATER</b>	<b>70 000 000</b>	<b>66 000 000</b>	<b>73 000 000</b>	
	<b>SUB TOTAL WATER - MIG</b>	<b>45 000 000</b>	<b>36 000 000</b>	<b>48 000 000</b>	
<b>SANITATION</b>					
4, 5, 7, 9, 11	Upgrading of Empuluzi WWTW	2 000 000	5 000 000	8 000 000	MIG
17, 23	Upgrading of Emanzana WWTW	2 000 000	15 000 000	12 000 000	MIG
15, 22	Construction of Sibobela Ext 2&3- Toilets top structure	9 000 000	5 000 000	5 000 000	MIG
15, part of 21, 22	Upgrading of Carolina WWTW	6 000 000	5 000 000	5 989 000	MIG
12	Upgrading of Ekulindeni WWTW	1 886 450	6 000 000	4 000 000	MIG
10, 13, 14, part of 16, 18, 20, 24, 25	Upgrading of Ekulindeni WWTW	3 000 000	11 128 800	5 000 000	MIG
1, 2, 3, 4, 5, 6, 8, 11, 12, 13, 16B, 18, 19B, 20, 21, 23, 24, 25	Installation of Smartisan Toilets [440]	11 000 000	0	0	MIG
	<b>SUB TOTAL SANITATION</b>	<b>34 886 450</b>	<b>47 128 800</b>	<b>39 989 000</b>	
	<b>SUB TOTAL SANITATION - MIG</b>	<b>34 886 450</b>	<b>47 128 800</b>	<b>39 989 000</b>	
<b>ELECTRICITY</b>					
04, 07, 08, 16, 21, 24	Upgrading of Sibobela Substation/Addition to short Fall	5 000 000	6 000 000	7 000 000	INEP - DOE/ OWN FUNDS
	<b>SUB TOTAL ELECTRICITY</b>	<b>5 000 000</b>	<b>6 000 000</b>	<b>7 000 000</b>	
	<b>SUB TOTAL ELECTRICITY - MIG</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>TOTAL INFRASTRUCTURE BUDGET</b>	<b>109 886 450</b>	<b>119 128 800</b>	<b>119 989 000</b>	
	<b>TOTAL MIG BUDGET</b>	<b>79 886 450</b>	<b>83 128 800</b>	<b>87 989 000</b>	

## 6.2.3 SPATIAL PLANNING AND SERVICE DELIVERY

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Annual Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
		KPA : 1. SPATIAL PLANNING , BASIC SERVICES DELIVERY													
		DEPARTMENT PLANNING AND ECONOMIC DEVELOPMENT (PED)													
		PERSON RESPONSIBLE - DIRECTOR: PLANNING AND ECONOMIC DEVELOPMENT													
Town Planning and Human Settlements	To facilitate the review of the Spatial Development Framework to be aligned with the SPLUMA and SPLUM By-Law	Spatial Development Framework aligned with SPLUMA and SPLUM By-law	Implementation of SPLUMA and SPLUM By-Law	Optimise existing resources Promote diverse combination of land uses Encourage environmental sustainability	Reviewed Spatial Development Framework to be aligned with the SPLUMA and SPLUM By-Law	R500,000 0701/4371	Approved Spatial Development Plan	Spatial Development Framework reviewed and adopted by Council to be aligned with SPLUMA and SPLUM By-Law	Monthly	Establish terms of reference for the review of the CALM Spatial Development Framework Source service provider from the municipal service provider database and appoint successful service provider	Facilitate and monitor progress on the review of the document. Source progress reports from service provider. Progress report to Council	Receive draft Spatial Development Framework from the service provider. Submit draft document to Council. Facilitate public participation and media notices on the draft document	Receive final reviewed Spatial Development Framework from service provider. Submit final document to Council	Report to Council	Copies of draft document, public participation minutes, notices, council resolutions, final document
	To facilitate the review of the Land Use Management System	Land Use Management Scheme aligned with SPLUMA and SPLUM By-Law	Implementation of SPLUMA and SPLUM By-Law	Create a more consolidate settlement structure. Ensure sustainable use of land and other resources. Ensure channelling of resources to areas displaying both economic potential and development need	Reviewed Land Use Management System to be aligned with the SPLUMA and SPLUM By-Law	R500,000 0701/4371	Approved Land Use Management System	Land Use Management System reviewed and adopted by Council to be aligned with SPLUMA and SPLUM By-Law	Monthly	Establish terms of reference for the review of the CALM Land Use Management System. Establish terms of reference of service provider from the municipal service provider database and appoint successful service provider	Facilitate and monitor progress on the review of the document. Source progress reports from service provider. Progress report to Council	Receive draft Land Use Management System from the service provider. Submit draft document to Council. Facilitate public participation and media notices on the draft document	Receive final reviewed Land Use Management System from service provider. Submit final document to Council	Report to Council	Copies of draft document, public participation minutes, notices, council resolutions, final document
	To establish Carolina Township Caropark Ext 2	New Carolina township establishment	Approved Lay-out Plan by Surveyor General.	Improved living conditions. Enhanced revenue collection by	One new township establishment in Carolina	0701/4371000 R650,000 00	Available land owned by Chief Albert Luthuli municipality	One new township establishment in Carolina	Monthly	Establish terms of reference for the Caropark Ext 2.	Facilitate and monitor progress Source progress	Reports from Service Provider Report to Council	Approved General Lay-out Plan Report to Council		

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Annual Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
Town Planning and Human Settlements				municipality						Source service provider from the municipal service database and appoint successful service provider.	reports from service provider. Report to Council		Facilitate the process of Title Deed registrations		
	To formalise Empukuzi Ext C2	Lay-out Plans approved by Surveyor General	Approved Lay-out Plan by Surveyor General	Improved living conditions. Enhanced revenue collection by municipality	Final Lay-out Plans	R300,000 0701/4371	Informal settlement with basic amenities Draft lay-out plans existing	Final Lay-out Plans for Empukuzi Ext C2 Land transferred to municipality Facilitate process of Title Deeds registration to occupants	Monthly	Establish terms of reference for formalisation of Empukuzi Ext C2 Source service provider from the municipal service provider database and appoint successful service provider	Facilitate and monitor progress Source progress reports from service provider. Report to Council	Reports from Service Provider Report to Council	Approved General Lay-out Plan Report to Council Facilitate the process of Title Deed registrations	Report from service provider. Report to Council	Copies of reports from service provider, council resolutions
	To co-ordinate and monitor 500 housing units allocated for 2015/16 by Dept Human Settlements	Number of housing units monitored	500 housing units allocation	Improved living conditions by provision of houses, basic amenities	500 housing units allocated coordinated and monitored	Operational budget	500 housing units allocated coordinated and monitored	500 Housing units completed	Monthly	Coordination and monitoring of the housing units allocated by Department of Human Settlements	Coordination and monitoring of the housing units allocated by Department of Human Settlements	Coordination and monitoring of the housing units allocated by Department of Human Settlements	Coordination and monitoring of the housing units allocated by Department of Human Settlements	Council Resolution	Hard copies
	To capture, update and link 500 Data forms to National Housing Needs Register	Number of data forms captured and linked to NHNR	500 data forms linked to NHNR	Accurate data for housing allocation	500 data forms captured and linked to NHNR	Operational Budget	500 data forms captured and linked to NHNR	500 data forms captured and linked to NHNR	Monthly	120 data forms captured to NHNR	120 data forms captured to NHNR	120 data forms captured to NHNR	120 data forms captured to NHNR	Data Register	Hard copies
	To co-ordinate and monitor 660 roll over CRDP PHP housing units allocated for 2012/13, and 150 CRDP/ PHP for 2013/14 by	Number of housing units monitored	Outcome 8: Sustainable human settlement and improvement quality of household life	Improved living conditions by provision of houses, basic amenities		Operational budget	New baseline	All roll over housing projects completed	Monthly	Coordinate and monitor the housing units allocated by Department of Human Settlements Preparatory meeting with developers for	Coordinate and monitor the housing units allocated by Department of Human Settlements 100 houses monitored	Coordinate and monitor the housing units allocated by Department of Human Settlements 100 houses monitored	Coordinate and monitor the housing units allocated by Department of Human Settlements 100 houses monitored	Council resolutions	Hard copies



Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vota No	2015/16 Baseline	2015/16 Annual Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
	Department of Human Settlements									Pieter de Bruin Park 150 houses monitored					
	Town Planning and the Built Environment	Number of Title Deeds transferred to eligible beneficiaries			Number of Title Deeds transferred to eligible beneficiaries	None	New	500	Quarterly	50	100	200	150	List of beneficiaries	Copies of Title Deeds transferred

6.2.4 KPA: BASIC SERVICE DELIVERY - COMMUNITY SERVICES

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Annual Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
	KPA: BASIC SERVICE DELIVERY														
2.4	DEPARTMENT 3 - COMMUNITY SERVICES														
	PERSON RESPONSIBLE - DIRECTOR: COMMUNITY SERVICES														
Waste Management	To provide refuse removal services per week	Number of refuse collections on weekly basis per unit	Refuse removal service provided	Clean environment	12853 households	240 collections, on weekly basis in 5 towns	60 collections weekly at - Carolina: 12 Mayflower: 12 Elukwatini: 12 Emanzana: 12 Ekulindeni: 12	Quarterly	60 collections weekly at - Carolina: 12 Mayflower: 12 Elukwatini: 12 Emanzana: 12 Ekulindeni: 12	60 collections weekly at - Carolina: 12 Mayflower: 12 Elukwatini: 12 Emanzana: 12 Ekulindeni: 12	60 collections weekly at - Carolina: 12 Mayflower: 12 Elukwatini: 12 Emanzana: 12 Ekulindeni: 12	60 collections weekly at - Carolina: 12 Mayflower: 12 Elukwatini: 12 Emanzana: 12 Ekulindeni: 12	Council resolution Refuse collection timetable	Signed trip authority and truck collection register and timetable	
	To provide a free basic refuse removal service to indigent households (households earning less than R1,100 per month	Number of indigent households with access to free refuse removal services	National Domestic Waste Collection Standard National Policy for the Provision of Refuse Removal to Indigent Households (2011)	Approved and updated indigent register	Number of indigent households Additional kiloliters of water provided to households connected to waterborne sewer system / urine diversion / VIP toilets / ablution toilets	R1,132,797 0405/4333	7500 households	15000 households	Quarterly	15000 households	15000 households	15000 households	15000 households	Council resolution	Hard copies of reports
Disposal Sites	To maintain disposal sites	Number of disposal sites maintained	Compliant landfill sites	Number of disposal sites Clean environment Waste Act (2008) National Domestic Waste Collection Standard (2011)	% of disposal sites maintained	0405	5 disposal sites maintained weekly	Quarterly	5 disposal sites maintained weekly	5 disposal sites maintained weekly	5 disposal sites maintained weekly	5 disposal sites maintained weekly	Council resolution Refuse collection timetable	Hard copies of reports Hard copy of timetable	
	To provide cemetery services	Number of cemeteries developed and maintained	Number of spatially defined areas where the remains of dead people are buried or otherwise interred		Number of cemeteries	R1,933,674 0405	5 cemeteries	Quarterly	5 cemeteries maintained	5 cemeteries maintained	5 cemeteries maintained	5 cemeteries maintained	Council resolution	Hard copies of reports	

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Annual Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
Environmental Health	To enforce environmental health laws / by-laws	Number of health / hygiene inspections conducted at food outlets and shops	Outcome 10 : Protect and enhance environment assets and natural resources	Clean environment, reduced health hazards, diseases	Number of inspections / enforcements conducted at various facilities	R0	240 inspections	240 inspections	Monthly Quarterly	60 inspections	60 inspections	60 inspections	60 inspections	Council resolution Refuse collection timetable	Hard copies of reports Hard copy of timetable

#### 6.2.4.1 Community Services - Operational Cost Allocation

Details						2015/16		
(Vote 0401, 0403, 0405, 0411, 0450)						Original Budget	Adjusted Budget	Variance to Budget
Total Operational Revenue						-5,456,983	not applicable	not applicable
Expenditure:								
Employee Related Cost						14,921,937	not applicable	not applicable
Repairs and Maintenance						140,890	not applicable	not applicable
Other (Standby Contractor)						4,971,775	not applicable	not applicable
Total Operational Expenditure						16,002,617	not applicable	not applicable

Source: CALM Budget 2015/16

#### 6.2.4.2 Community Services - Largest Projects 2015/16

Priority	Project Name	IDP Code	Vote Number	Project Outcome	Original Budget	Adjusted Budget	Start Date	End Date	Ward	Source of Funding	Project Number	Total Cost
Refuse Removal	Vehicles		0450/6011		0	not applicable	not applicable	not applicable	not applicable	not applicable		0
	Equipment and Tools		0450/6009		200,000	not applicable	01/07/2015	30/06/2016	not applicable	Own		200,000

Source: CALM Budget 2015/16

# 6.2.5 BASIC SERVICE DELIVERY - PUBLIC SAFETY

Objective 4: To promote a safe and healthy environment

Priority Area	Strategic Objective	Key Performance Indicator (KPI)			2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Annual Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact					Output Measure	Q1	Q2	Q3		
KPA : BASIC SERVICE DELIVERY														
2.4	DEPARTMENT PUBLIC SAFETY													
PERSON RESPONSIBLE - DIRECTOR: PUBLIC SAFETY														
TRAFFIC AND AW ENFORCEMENT	To provide visible policing and law enforcement	Number of law enforcement activities	Improved road safety	1710 summonses	Number of summonses issued	1710 summonses	3400 summonses R15,250	Quarterly	R15,250 850 summonses	850 summonses	R15,250 850 summonses	R15,250 850 summonses	Council resolution	Report
	To provide traffic calming measures	Number of speed humps / controls measures built	Suitable control measures	Reduced speed fatalities	Number of speed controls measures completed	2 speed humps	8 speed humps R500,000	Quarterly	2 speed humps R125,000	2 speed humps R125,000	2 speed humps R125,000	2 speed humps R125,000	Council resolution	Report
Registration and Licensing	To process applications	Number of applications processed and licenses issued	eNatis practice	Minimise fraud and corruption	Number of registrations and licenses processed	1,500 applications processed and licenses issued	1,500 applications to be processed and licenses issued	Quarterly	250 applications processed and licenses issued R47,295	250 applications processed and licenses issued R39,795	500 applications processed and licenses issued R54,795	250 applications processed and licenses issued Registration and licanising	Register data	Hard copy register
	To improve new K53 office	Office space for Examiner		None	Procurement and installation of mobile offices	R70,000 0509/6007 Specifications and quotations	R70,000	Quarterly	Installation process	R0	Completed	R0	Completion certificate	Report

## 6.2.5.1 Registration and Licensing - Operational Budget Allocation

Details (Vote No 0501, 0509)	2015/16		
	Budget	Adjusted Budget	Actual
Total Operational Revenue	-2,456,789	not applicable	not applicable
Expenditure:			
Employee Related Cost	4,406,310	not applicable	not applicable
Repairs and Maintenance	29,500	not applicable	not applicable
Other	2,312,200	not applicable	not applicable
Total operational Expenditure	4,300,220	not applicable	not applicable

Source: CALM Budget 2015/16

### 6.2.5.2 Public Safety - Largest Projects

Priority	Project Name	IDP Code	Vote Number	Project Outcome	Original Budget	Adjusted Budget	Start Date	End Date	Ward	Source of Funding	Project Number	Total Cost
Fire Brigade	Furniture and Equipment		0505/6005		15,000	not applicable	01/07/2015	30/06/2016	not applicable	Own		15,000
	Equipment and Tools		0505/6009		200,000	not applicable	01/07/2015	30/06/2016	not applicable	Own		200,000
	Vehicles		0505/4523		0	not applicable	not applicable	not applicable	not applicable	not applicable		0
	Computers - Hand/Software		0505/6013		20,000	not applicable	01/07/2015	01/06/2016	not applicable	Own		20,000
Traffic	Infrastructure		0511/6015		200,000	not applicable	01/07/2015	01/06/2016	not applicable	Own		200,000
	Equipment and Tools		0511/6009		70,000	not applicable	01/07/2015	01/06/2016	not applicable	Own		70,000

Source: CALM Budget 2015/16

### 6.2.5.3 Disaster Management - Operational Cost Allocation

Details (Vote 0503)		2015/16		
		Original Budget	Adjusted Budget	Actual
Total Operational Revenue		0	not applicable	not applicable
Expenditure:				
Employees Related Cost		283,685	not applicable	not applicable
Repairs and Maintenance		10,000	not applicable	not applicable
Other		920,000	not applicable	not applicable
Total operational Expenditure		1,213,685	not applicable	not applicable

Source: CALM Budget 2015/16

### 6.2.5.4 Road Safety - Operational Cost Allocation

Details (Vote 0511)		2015/16		
		Original Budget	Adjusted Budget	Actual
Total Operational Revenue		-300,399	not applicable	not applicable
Expenditure:				
Employees Related Cost		5,081,401	not applicable	not applicable
Repairs and Maintenance		335,000	not applicable	not applicable
Other		830,000	not applicable	not applicable
Total Operational Expenditure		6,246,401	not applicable	not applicable

Source: CALM Budget 2015/16

### 6.3 KPA : LOCAL ECONOMIC DEVELOPMENT PLANNING AND DEVELOPMENT

#### Objective 3: To promote social and economic development

#### Goal 3 : To provide or promote sustainable livelihoods through socio-economic development and other related services

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Annual Budget	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
KPA : LOCAL ECONOMIC DEVELOPMENT															
DEPARTMENT PLANNING AND ECONOMIC DEVELOPMENT															
RESPONSIBLE PERSON - DIRECTOR: PLANNING AND ECONOMIC DEVELOPMENT (PED)															
LED: Planning and Economic Development (PED)	To implement the LED Strategy	Number of implemented projects facilitated as identified in the LED Strategy	Support SMME's and Co-operatives to reduce unemployment, poverty and inequalities  Outcome 7: Vibrant equitable, sustainable rural communities contributing towards food security for all	Improved economic activities in the municipal area  Outcome 4: Decent employment through inclusive economic growth	Facilitate the implementation of 4 projects identified in the LED Strategy	Operational budget	LED Strategy Approved Number of jobs created	Facilitate the implementation of 4 projects identified in the LED Strategy Create 50 jobs	Quarterly	Continue to implement the 2013/14 LED Strategy Conduct public participation on the draft LED Strategy 2015/16 LED Strategy approved by Council Create 10 jobs	Implement LED Strategy Create 15 jobs	Draft 2015/16 LED Strategy sent to Council for public participation Implement 2015/16 LED Strategy Create 10 jobs	Public participation on Draft 2015/16 LED Strategy Approved 2015/16 LED Strategy Implement 2015/16 LED Strategy Create 15 jobs	Council resolution on draft and final LED strategy. Minutes of public participation Minutes of consultation of anchor projects	Hard copies of report to Council
	To facilitate the establishment of key sector forums and functional LED forum	Number of sector forums established. Number of LED Forum engagements.	Strengthen Public – Private Partnerships. Support SMME, s and Cooperatives to reduce unemployment, poverty and inequalities	Improve local economy in the municipal area to alleviate poverty, reduce unemployment and inequalities	Effective LED Forum. 3 LED Forum Engagements.	Operational budget.	3 Forums Functional	4 Forums functional	Quarterly	4 sector Meetings	1 LED Forum Meeting	1 LED Forum Meeting	1 LED Forum Meeting	Report to Council	Minutes of meetings
Sustainable Job Creation	To create job opportunities through various ways (10% of all projects in CALM)	Number of jobs created through other municipal initiatives such as infra-structure projects etc.	Outcome 7: Vibrant equitable, sustainable rural communities contributing towards food security for all	Reduction of unemployment poverty and inequality	Number of projects operational with local labour at project sites / venues	Vote No	2200 jobs CWP	80% employed by each project be of local people 2200	Quarterly	1 monthly report 20% of jobs	1 monthly report 40% jobs	1 monthly report 25% jobs	1 monthly report 15% of jobs	EPWP report	Hard copies of report to Council

Priority Area	Strategic Objective	Key Performance Indicator (KPI)			2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Annual Budget	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact					Q1	Q2	Q3	Q4		
Create job opportunities	To implement the EPWP	Number of jobs to be created for semi-skilled individuals	Alleviate poverty and EPWP incentives	Reduction of unemployment poverty and inequality		1,700 jobs	1,800 Jobs		200 jobs	500 jobs	750 jobs	350 jobs		
LED Local Economic Development	To ensure that LED is promoted through preferential procurement practices	Number of preferential procurements effected for local BBBEES	3% of SMMEs benefiting from SCM processes	Outcome 4: Decent employment through inclusive economic growth	R0	20 SMMEs contractors	25 SMMEs contractors	Quarterly	10 SMMEs 1 monthly report	10 SMMEs 1 monthly report	3 SMMEs 1 monthly report	2 SMMEs 1 monthly report	Council resolutions	Hard copies of report to Council

### 6.3.1 Planning and Economic Development - Capital Projects

Priority	Project Name	IDP Code	Vote Number	Project Outcome	Budget	Adjustment Budget	Start Date	End Date	Ward	Source Of Funding	Project Number	Total Cost
PED	Computers hardware		0701/6013		30,000	not applicable	01/07/2015	30/06/2016	not applicable	Own		30,000

Source: CALM Budget 2015/16

### 6.3.2 Planning and Economic Development - Operational Cost Allocation

Details (Vote 0701, 0702)		2015/16	
		Original Budget	Adjusted Budget
<b>Total Operational Revenue</b>		-240,992	not applicable
Expenditure:			
Employee Related Cost		6,171,848	not applicable
Repairs and Maintenance		10,000	not applicable
Other		3,275,000	not applicable
<b>Total Operational Expenditure</b>		9,446,848	not applicable

Source: CALM Budget 2015/16

#### 6.4 KPA: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Goal: To ensure good governance and public participation and promote accountability in line with the MSA (2000), the MFMA (2003) and other Regulations, and Policies of Council

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
KPA : GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
DEPARTMENT CORPORATE SERVICES															
RESPONSIBLE PERSON - DIRECTOR: CORPORATE SERVICES															
Council and Executive	To ensure that all the notices and agendas are distributed in time, all logistics provided	Number of notices, agendas issued on time and logistics provided	Promotion of good governance through implementation of Council resolutions	Resolutions implemented and promoting good governance to improve service delivery Oversight upheld	Number of meetings held % of resolutions passed	Vote No	At least one Portfolio Committee and one Mayoral Committee meeting per month	Schedule of meetings 12 notices	Quarterly	3 notices and 3 agendas	3 notices and 3 agendas	3 notices and 3 agendas	3 notices and 3 agendas	Council resolution on report	Hard copies
	To render an effective administration section and records management unit	Develop records rather than correspondence Develop a register of all incoming and outgoing mail Develop protocol for records management	Implementation of the File Plan	Records management	Compliance with the directive from Provincial Archives	n/a	New baseline	Number of records and correspondence registers developed during the financial year	Annually	Monthly reports	Monthly reports	Monthly reports	Monthly reports	Council resolution on report	Copies of Unit Offices reports Correspondence registers and records
Public Participation	To ensure involvement of all stake-holders in the affairs of the municipality	Number of minutes / oversight reports per structure	Involvement of community organisations in matters of local governance	Promotion of participatory democracy and good governance	Number of ward committee meetings held	R3,200,000 Vote No	12 Ward Committee meetings per ward 4 Public Participation and Oversight meetings per year	Number of meetings in the previous financial year	Monthly	Monthly reports 1 public participation / oversight meeting	Monthly reports 1 public participation / oversight meeting	Monthly reports 1 public participation / oversight meeting	Monthly reports 1 public participation / oversight meeting	Council resolution on report	Copies of monthly reports Minutes of Ward Committee meetings Minutes of Public Participation and Oversight meetings



Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
Information and Communication Technology (ICT)	To render an effective ICT environment in line with the King III Report	Implementation of the Governance Framework	Efficient and effective ICT	Improved service delivery	Number of ICT related services	R1,200,000 Vote No	12 activities	Number of ICT related matters	Monthly	3 monthly reports	3 monthly reports	3 monthly reports	3 monthly reports	Monthly reports	Copies of mon
<b>KPA : GOOD GOVERNANCE AND PUBLIC PARTICIPATION</b>															
<b>DEPARTMENT PLANNING AND ECONOMIC DEVELOPMENT</b>															
<b>RESPONSIBLE PERSON - DIRECTOR: PLANNING AND ECONOMIC DEVELOPMENT</b>															
INTEGRATED DEVELOPMENT PLAN (IDP)	To facilitate and promote integrated development and community involvement in the delivery of municipal services	2016/17 IDP adopted by Council	Outcomes 1-14	Integrated human settlements, access to services and efficient and effective delivery of services	MSA Chapter 5 and revised IDP Framework		Reviewed 2015/16 IDP Number of meetings per process plan	Approved IDP	Quarterly	Adopt Process Plan and review situational analysis	Review strategies, prioritise MTEF projects inputs, adopt draft IDP	Final approval of reviewed 2016/17 IDP	Submit to MEC	Council resolution of IDP adoption	Copy of final IDP signed off by Executive
	To submit annual financial statements within the prescribed timeframe	Annual financial statements and draft annual report submitted to AG by 31 Aug to MFMA S126 Consolidated annual financial statements submitted to AG by 30 Nov 2014 to MFMA S126	Outcome 9: Responsive, accountable, efficient and effective Local Government System	Financially unqualified audit opinion	Municipal Finance Management Act Municipal Structures Act Municipal System Act	Vote No	Financially qualified Audit Opinion	31 Aug 30 Nov 31 Mar Financially unqualified audit opinion	Monthly Quarterly	Submit AFS and draft annual report to AG by 31 Aug 2015 Consolidated AFS to AG by 30 Nov 2014	Submit MFMA S126 Draft Annual Report	Responses to MPAC	Programme of action dealing with MPAC resolutions AG audit findings	MPAC recommendations	Audit outcome
ANNUAL FINANCIAL STATEMENTS	To review, adopt and implement the budget-related policies	Number of budget-related policies reviewed through budget process	5 budget-related policies Outcome 12: An efficient, effective and development oriented public service and an empowered fair and inclusive citizenship	Outcome 9: Responsive, accountable, efficient and effective local government system	5 budget-related policies Outcome 9: Responsive, accountable, efficient and effective local government system	Vote No	3 budget-related policies reviewed -SCM -Credit Control and Debt Collection -Indigent	5 budget-related policies	Quarterly	Submit 1 policy for review	Submit 2 policies for review	Submit 2 policies for review	Submit policies for adoption	Council resolution on each policy	Hard copies

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
MONTHLY FINANCIAL REPORTING	To submit monthly Section 71 reports	Number of monthly S71 reports submitted	Outcome 12: An efficient, effective and development oriented public service and an empowered fair and inclusive citizenship	12 reports from the Financial System Council, Provincial Treasury and National Treasury	10%	Done on monthly basis	12 monthly S71 reports submitted to National Treasury	12 monthly S71 reports submitted to National Treasury	Monthly Quarterly	3 S71 reports	3 S71 reports	3 S71 reports	3 S71 reports	Council resolution on each report	Hard copies of S71 reports
	To ensure transparent, fair, equitable, competitive and cost effective SCM processes	Number of awards made through SCM processes	5%	Quarterly SCM Reports	% of awards made in line with the SCM Policy	Vote No	4 quarterly SCM reports	4 quarterly SCM reports	Quarterly	1 report	1 report	1 report	1 report	SCM report Council resolution	Report
SCM and ASSETS Supply Chain Management	To account for assets	Number of quarterly inventory stock counts Updated Asset Register	10% improvement accountability	GRAP compliant asset register	% of inventory accounted for / number accounted for	Vote No	GRAP asset register in place but still needs corrections	4 quarterly inventory stock counts Updated fixed asset register ready in Aug 2014	Quarterly	1 report	1 report	1 report	1 report	Asset register Complete	Asset Register
Assets	To achieve total compliance with the requirements of the MFMA	Number of audit queries resolved	Audit outcome improved	Improved audit reports progressively leading to a clean audit report by 2015	Outcome 9: Responsive, accountable, effective and efficient local government system	Vote No	Qualified Opinion	Financially unqualified audit opinion	Monthly Quarterly	Develop Audit Action Plan	Report on Audit Action Plan 30% of audit findings resolved	Progress report on Audit Action Plan 70% of audit findings resolved	Prepare for Audit 100% of audit findings resolved	Council resolution on each report	Hard copies of reports of reports
Clean Audit 2015	To adhere to legislative requirements by reporting withdrawals	Number of reports	Decreased non-compliance to Act and Regulations	Adherence to MFMA	% of reports produced and submitted timely Deviations declared	Vote No	4 quarterly reports	4 Quarterly Reports, letters of deviations to AG, Treasury	Monthly Quarterly	1 quarterly report	1 quarterly report	1 quarterly report	1 quarterly report	Council resolution / report	Hard copy of resolution reports letters
Bank Account (Section 11 of the MFMA)															

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
Indigent Register	Approved and updated indigent register	Approved policy in time	National Indigent Policy Guidelines (2002) FBW strategy FBE and FBAE policy FBS policy Free Basic Alternative Policy (2007) FBRR National Indigent Policy Guidelines	Indigent register and policies reviewed annually	Approved indigent policy and number of indigents registered / approved per policy	Vote No	5787 households	1 July 5787 households		1 quarterly report	1 quarterly report	1 quarterly report	1 quarterly report	Council resolution Report	Hard copy of resolution reports letters
KPA : GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
DEPARTMENT INTERNAL AUDIT UNIT															
RESPONSIBLE PERSON - MANAGER: INTERNAL AUDIT															
Internal Audit Committee effectiveness	To have an effective Internal Audit Committee functional audit committee in line with MFMA S165	An approved Audit RISK Based PLAN and programme	Audit committee advisory to accounting officer, management and council	Upheld clean governance /accountability	Number of risk programme plans executed and completed ,risk identified ,number of reports/meeting of Audit Committee	R750 000 Vote	4 quarterly reports	Minimum of 4 meetings 4 internal audit report produced with risk	Quarterly Monthly	At least 1 meeting 1 report submitted	At least 1 meeting 1 report submitted	At least 1 meeting 1 report submitted	At least 1 meeting 1 report submitted	Council resolution on report	Hard copies
Legislation compliance	Review compliance with applicable pieces of legislations per operation audited	Number of Audit reports detailing inconsistencies and value add recommendations	Improved compliance and regular business operations	Outcome 9: Responsive, accountable, effective and efficient local government system	Annual audit of compliance with DoRA, MSA, MFMA, MEMA etc	R350 000 Vote	3 in first quarter	10 Audit reports in which compliance issues shall be addressed	Quarterly Monthly	3 reports	3 reports	2 reports	2 reports	Council resolution on report	Hard copies
KPA : GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
DEPARTMENT INTERNAL RISK UNIT															
RESPONSIBLE PERSON - MANAGER: RISK UNIT															
Risk Management	To identify the top 5 risks priority	Number of risks identified as per the register	Risk controlled environment	Outcome 9: Responsive, accountable, effective and efficient Local Government System	Number of risks resolved as per the register / monitored risks		4 risk reports	4 risk reports		1 report	1 report	1 report	1 report	Council resolution on report	Hard copies

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator		Output Measure						Q1	Q2	Q3	Q4		
		Outcome	Impact												
		KPA : GOOD GOVERNANCE AND PUBLIC PARTICIPATION													
		DEPARTMENT - PROJECT MANAGEMENT UNIT													
		RESPONSIBLE PERSON - MANAGER PMU													
Public Participation	To ensure Community participation and support for all projects	Formulation of the PSC	Common understanding and ownership of the projects			15 PSC	15 PSC		3 PSC	4 PSC	5 PSC	3 PSC			
		Number of Site Technical meeting to be held	Satisfactory quality of work			15 technical meetings	25 technical meetings		6 technical meetings	6 technical meetings	8 technical meeting	5 technical meeting			
		Number of meetings to be held	For efficiency on the department	R4,204,550 0603 PMU		204,55012	12 meetings	12 meetings	Monthly Quarterly	3 meetings	3 meetings 1,500,000	3 meetings 2,000,000	3 meetings 500,000		
Good Governance	To submit reports on projects implemented	Monthly Progress Reports to be submitted to relevant stakeholders	For updating the progress for DWA, DOE, MIG and EPWP			12 meetings	12 meetings	Monthly Quarterly	3 meetings	3 meetings	3 meetings	3 meetings			
		Quarterly progress report to be submitted to Council	To enable the Council to oversee the department	0	Reports	4 reports	1 4 reports	Monthly Quarterly	1 report	1 report	1 report	1 report			
Risk Management	To manage the identified Risks	Number of risks identified and mitigating strategies developed	Quality and quantity of water provided	0	2	Water Project Funds	0	Water Project Funds	0	1	Water Project Funds	1			

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / (Vote No)	2015/16 Baseline	2015/16 Annual	Target Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
KPA : GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
4.4	DEPARTMENT PERFORMANCE MANAGEMENT SYSTEM (PMS)														
PERSON RESPONSIBLE - MANAGER: PERFORMANCE MANAGEMENT SYSTEM															
Statutory Reporting MSA S46 Report (Annual Report)	To produce reports and comply with the MSA	Report on annual municipal performance in compliance with MSA S46	Annual report submitted to council by 31 January to MSA S121 Annual report compliant with MFMA S121	Output 5: Democracy through refined ward committee model deepened	Outcome 12: An efficient, effective and developed public oriented service and an empowered fair and inclusive citizenship	R560,000 (0002)	100 printed hard copies of the annual report	100 printed hard copies of the annual report	Quarterly	Submit S46 report to COGTA Submit 2014/15 draft S46 report to Audit Committee, Council, AG	Submit 2014/15 final S46 report with AFS to Audit Committee, Council, AG, website	Source quotations for printing of 2014/15 S46 report	Submit to legislature, COGTA, councillors and senior managers	Council resolution Proofs of submission	Hard copy of report
	To conduct the mid-term performance assessment	S72 report produced and submitted to council and COGTA		Outcome 12: An efficient, effective and developed public oriented service and an empowered fair and inclusive citizenship	Mid-term performance assessment done for 2013/14	None	Mid-term performance assessment done for 2015/16	Mid-term performance assessment done for 2015/16	Quarterly at end of Q2	Preparation for analysis of performance	Submit to Council by 25 January 2016	Finalised in Q2	n/a	Council resolution	Hard copy of report
Back to Basics	To monthly report on the Back to Basics Report	Number of monthly reports	For efficiency on the department	Compliance with the circular	12 monthly reports	12 monthly reports			Monthly	3 monthly reports	3 monthly reports	3 monthly reports	3 monthly reports	Council resolution	Hard copies of reports
IMSP	To compile the IMSP report on a quarterly basis	Number of quarterly reports produced	For efficiency on the department	Compliance	Quarterly submissions		4 quarterly reports	4 quarterly reports	Quarterly	1 quarterly report	1 quarterly report	1 quarterly report	1 quarterly report	Council resolution Proof of submission	Hard copies

#### 6.4.1 Internal Audit - Capital Projects

Priority	Project Name	IDP Code	Vote Number	Project Outcome	Original Budget	Adjusted Budget	Start Date	End Date	Ward	Source of Funding	Project Number	Total Cost
Internal Audit	Computers - Hard/Software		0005/3013		0	not applicable	not applicable	not applicable	not applicable	not applicable		0
	Furniture and Fittings		0005/6005		45,000	not applicable	01/07/2015	01/06/2016	not applicable	Own		45,000

Source: CALM Budget 2015/16

#### 6.4.2 Internal Audit - Operational Budget

		Details (Vote No 0005)		2015/16								
				Original Budget	Adjusted Budget	Actual	Variance to Budget					
Total Operational Revenue				0	not applicable	not applicable	not applicable					
Expenditure:												
Employee Related Cost				1,671,498	not applicable	not applicable	not applicable					
Repairs and Maintenance				21,500	not applicable	not applicable	not applicable					
Other				606,794	not applicable	not applicable	not applicable					
Total Operational Expenditure				2,299,791	not applicable	not applicable	not applicable					

Source: CALM Budget 2015/16

#### 6.4.2.1 Risk Management - Capital Projects

Priority	Project Name	IDP Code	Vote Number	Project Outcome	Original Budget	Adjusted Budget	Start Date	End Date	Ward	Source of Funding	Project Number	Total Cost
Risk Management	Furniture and Fittings		0007/6005		30,000	not applicable	01/07/2015	01/06/2016	not applicable	Own		30,000
	Computers - Hard/Software		0007/6013		0	not applicable	not applicable	not applicable	not applicable	not applicable		0

Source: CALM Budget 2015/16

#### 6.4.2.2 Risk Management - Operational Budget Allocation

		Details (Vote 0007)		2015/16								
				Original Budget	Adjusted Budget	Actual	Variance to Budget					
Total Operational Revenue				0	not applicable	not applicable	not applicable					
Expenditure:												
Employee Related Cost				916,235	not applicable	not applicable	not applicable					
Repairs and Maintenance				5,000	not applicable	not applicable	not applicable					
Other				261,419	not applicable	not applicable	not applicable					
Total Operational Expenditure				1,182,654	not applicable	not applicable	not applicable					

Source: CALM Budget 2015/16

6.4.3 Performance Management System - Operational Budget Allocation

Details (Vote 0002)	2015/16			
	Original Budget	Adjusted Budget	Actual	Variance to Budget
Total Operational Revenue	0	not applicable	not applicable	not applicable
Expenditure:				
Employee Related Cost	0	not applicable	not applicable	not applicable
Repairs and Maintenance	0	not applicable	not applicable	not applicable
Other	228,178	not applicable	not applicable	not applicable
Total Operational Expenditure	228,178	not applicable	not applicable	not applicable

Source: CALM Budget 2015/16

6.5 KPA : MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT: FINANCE

Objective 6: To secure sound and sustainable management of the fiscal and financial affairs of municipalities by establishing norms and standards for among others accountability

Priority Area	Strategic Objective	Key Performance Indicator (KPI)				2015/16 Budget / Vote No	2015/16 Baseline	2015/16 Annual Target	Frequency	2015/16 Quarterly Targets				Data Source	Evidence
		Performance Indicator	Outcome	Impact	Output Measure					Q1	Q2	Q3	Q4		
5.	KPA : MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
	DEPARTMENT FINANCE, BUDGET AND TREASURY														
	PERSON RESPONSIBLE - CHIEF FINANCIAL OFFICER														
Revenue collection	To reduce the debtors book by a certain %	% decrease of debtors per annum	Improve financial health	% Revenue increase	Full implementation of the credit control and debt collection policy	65%	Increase revenue collection to 76% 12 monthly reports	Quarterly Monthly	Increased revenue by 19% 1 report	Increased revenue by 19% 1 report	Increased revenue by 19% 1 report	Increased revenue by 19% 1 report	Council resolution on report	Hard copies	
Management of Fixed Assets	To ensure maintenance and safe keeping of municipal assets	Number of quarterly inventory stock counts Updated asset register	10%	GRAP compliant asset register	GRAP asset register in place but still needs corrections	4 quarterly inventory stock counts Updated fixed asset register ready in August 2014	Fully GRAP compliant register	Quarterly Monthly	1 report Draft movable asset register	1 report Draft movable asset register	1 report Appoint a service provider for the asset register	1 report	Council resolution on report	Hard copies	
Wasteful expenditure	To minimise wasteful expenditure	Number of measures implemented in line with the MFMA	Compliance to MFMA regulations and circulars	Compliance to MFMA regulations and circulars	% decrease of wasteful expenditure	Number of austerity measures introduced	100% compliance to MFMA Circulars and Regulations 4 reports	Quarterly Monthly	1 report on MFMA Regulations and Circulars	1 report on MFMA Regulations and Circulars	1 report on MFMA Regulations and Circulars	1 report on MFMA Regulations and Circulars	Council resolution on report	Hard copies	
	DEPARTMENT - PROJECT MANAGEMENT UNIT														
	RESPONSIBLE PERSON - MANAGER PMU														
Financial Management	Proper management of the departmental finance	100 % expenditure	Better Audit Outcome			R84,886,450 9805 Municipal Infrastructure	AG action Plan	Unqualified/Clean Audit	Quarterly Monthly	R4,886,450 Expenditure Reports	R45,000,000 Expenditure Reports	R25,000,000 Expenditure Reports	R10,000,000 Expenditure Reports	Council resolution on report	Expenditure Reports



6.5.1.1 Budget and Treasury Office - Operational Budget Allocation

Details (Vote No 0201)		2015/16				
		Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
Total Operational Revenue			-2.567.000	not applicable	not applicable	not applicable
Expenditure:						
Employee Related Cost			1.841.566	not applicable	not applicable	not applicable
Repairs and Maintenance			0	not applicable	not applicable	not applicable
Other			70.832.619	not applicable	not applicable	not applicable
Total Operational Expenditure			4.720.380	not applicable	not applicable	not applicable

Source: CALM Budget 2015/16

6.5.1.2 Budget and Treasury Office - Capital Projects

Priority	Project Name	IDP Code	Vote Number	Project Outcome	Original Budget	Adjusted Budget	Start Date	End Date	Ward	Source of Funding	Project Number	Total Cost
Budget and Treasury	Furniture and Fittings		0201/6005		70.000	not applicable	01/07/2015	30/06/2016	not applicable	Own		70.000

6.5.2.1 Supply Chain Management - Operational Budget Allocation

Details (Vote 0203)		2015/16				
		Actual	Original Budget	Adjusted Budget	Actual	Variance to Budget
Total Operational Revenue			-123.678	not applicable	not applicable	not applicable
Expenditure:						
Employee Related Cost			2.613.383	not applicable	not applicable	not applicable
Repairs and Maintenance			150.000	not applicable	not applicable	not applicable
Other			3.493.500	not applicable	not applicable	not applicable
Total Operational Expenditure			5.983.205	not applicable	not applicable	not applicable

Source: CALM Budget 2015/16

6.5.2.2 Supply Chain Management - Capital Projects

Priority	Project Name	IDP Code	Vote Number	Project Outcome	Original Budget	Adjusted Budget	Start Date	End Date	Ward	Source of Funding	Project Number	Total Cost
Supply Chain Management	Furniture and Fittings		0203/6005		150.000	not applicable	01/07/2015	30/06/2016	not applicable	Own		150.000
	Equipment and Tools		0203/6009		10.000	not applicable	01/07/2015	30/06/2016	not applicable	Own		10.000
	Computer hardware/software		0203/6013		35.000	not applicable	01/07/2015	30/06/2016	not applicable	Own		35.000

6.5.3.1 Income Section - Operational Budget Allocation

Details (Vote No 0220)		2015/16 Actual	2015/16			
			Original Budget	Adjusted Budget	Actual	Variance to Budget
Total Operational Revenue			-283,869,743	not applicable	not applicable	not applicable
Expenditure:						
Employee Related Cost			7,637,134	not applicable	not applicable	not applicable
Repairs and Maintenance			83,539	not applicable	not applicable	not applicable
Other			21,027,154	not applicable	not applicable	not applicable
Total Operational Expenditure			-255,148,916	not applicable	not applicable	not applicable

Source: CALM Budget 2015/16

6.5.3.2 Income Section - Capital Projects 2015/16

Priority	Project Name	IDP Code	Vote Number	Project Outcome	Original Budget	Adjusted Budget	Start Date	End Date	Ward	Source of Funding	Project Number	Total Cost
Income Section	Furniture and Fittings		0220/6005		200,000	not applicable	01/07/2015	01/06/2016	not applicable	Own		200,000
	Equipment and Tools		0220/6009		25,890	not applicable	01/07/2015	01/06/2016	not applicable	Own		25,890
	Computer hardware/software		0220/0613		140,000	not applicable	01/07/2015	01/06/2016	not applicable	Own		140,000

Source: CALM Budget 2015/16

6.5.4.1 Expenditure Section - Operational Budget Allocation

Details (Vote No 0231)		2015/16 Actual	2015/16			
			Original Budget	Adjusted Budget	Actual	Variance to Budget
Total Operational Revenue			-2,567,000	not applicable	not applicable	not applicable
Expenditure:						
Employee Related Cost			3,468,960	not applicable	not applicable	not applicable
Repairs and Maintenance			129,000	not applicable	not applicable	not applicable
Other			3,689,420	not applicable	not applicable	not applicable
Total Operational Expenditure			7,287,3806	not applicable	not applicable	not applicable


Source: CALM Budget 2015/16


6.5.4.2 Supply Chain Management - Capital Projects

Priority	Project Name	IDP Code	Vote Number	Project Outcome	Original Budget	Adjusted Budget	Start Date	End Date	Ward	Source of Funding	Project Number	Total Cost
Expenditure	Furniture and Fittings		0231/6005		0	not applicable	not applicable	not applicable	not applicable	not applicable		0
	Computer hardware/software		0231/6013		0	not applicable	not applicable	not applicable	not applicable	not applicable		0

Source: CALM Budget 2015/16

Thus done and signed at Carolina on this 22<sup>nd</sup> day of June 2015.

  
MR VUSUMUZI NELSON MPILA  
Accounting Officer  
Chief Albert Luthuli Municipality

  
CLR BUSISWE PAULINA SHIBA  
Honourable Executive Mayor  
Chief Albert Luthuli Municipality